

# Hurricane Preparation Plan – FY 2008

## Charleston/Dorchester Community Mental Health Center

Service Location Name \_\_\_\_\_

Facility (or Program) Director: \_\_\_\_\_

Facility Director Alternate: \_\_\_\_\_

Disaster Preparedness (Primary): \_\_\_\_\_

Disaster Preparedness (Alternate): \_\_\_\_\_

*(Listed above should be four [4] separate names)*

If services cannot be delivered from your location, staff are aware they are to report to:

\_\_\_\_\_  
(Name of Location)                      (Address)    (Phone number)

Prior to evacuation, Center vehicles at your location have full tanks and are parked at:

\_\_\_\_\_  
(Name & Address of Location)

Normally three sets of keys exist for each vehicle. One is the working set used daily, one set is kept locked at the program site, and the third set is on file at Ashley Hall Center. Keys are labeled with vehicle name and tag number (e.g. Green Dodge Van, SG99999).

**Remember, once the storm has passed, staff must report to work**

Charleston County Disaster Office - Phone: 843-202-7400

Dorchester County Disaster Office - Phone: 843-832-0341

SCDMH Public Safety (Emergency #) - Phone: 803-935-5499

***Affirm by your signature below that these are in place.***

\_\_\_\_\_  
(Program Director or Alternate)

\_\_\_\_\_  
(Date)