

Charleston/Dorchester Community Mental Health Center

LINE OF DUTY DEATH (LODD)

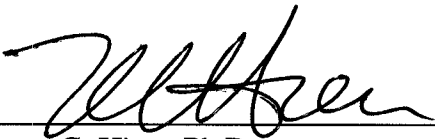
Definition: If a staff person is killed at the hands of another while carrying out one's Center duties, it will be considered a LODD.

Policy: This policy addresses a LODD involving a staff person of the Charleston/Dorchester Community Mental Health Center.

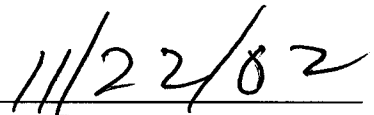
Purpose: For Center staff to (1) systematically address a LODD of a staff person and (2) establish necessary notification, investigatory, and staff care procedures.

Procedure:

1. The Center Director will be notified immediately of the event by the first staff person with the knowledge of the event and will notify DMH personnel as required.
2. An Adverse Incident Report and a Report of Injury will be completed by the immediate supervisor of the LODD victim.
3. A Family Liaison will be named by the Center Director and as such will act with law enforcement to notify the family of the death. The Family Liaison will work with the family to provide for their needs as identified by the family. The Family Liaison will also connect the family with Human Resources in order to coordinate benefits.
4. An Agency Liaison will be named by the Center Director and as such will inform staff of the events surrounding the death. The Agency Liaison will work with the staff to provide relief staff to cover job duties, will coordinate CISM activities, will collect personal effects of the deceased for the family, etc.
5. A Community Liaison will be named by the Center Director and will act as the Public Information Officer. As such, the Community Liaison will inform the media as to the events surrounding the death. The Community Liaison will work with other community agencies such as law enforcement, social services agencies, hospitals, etc. as needed.
6. In the event that the staff person is killed by a consumer of this Mental Health Center, the Center Director will call for an immediate staffing of the consumer to determine the best and safest course of treatment for the consumer, acknowledging law enforcement's jurisdiction over the incident.
7. The Center Director will call for an immediate internal investigation of the incident to determine if Center policies and procedures were followed.



Thomas G. Hiers, Ph.D.,
Executive Director



Date